Junaid Manzoor Bhat Anantnag
Jammu and Kashmir
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Professional Summary:

Professional IT Trainer with extensive experience in Microsoft's range of software solutions. An expert at designing training courses with technical content. I am effective at imparting knowledge through my superior verbal communication and active skills. Capable personal trainer with a track record of success in helping students to attain their goals.

Professional Education:

- MCA | Masters of Computer Applications
  University of Kashmir

- BCA | Bachelor of Computer Applications
  University of Kashmir

- Internship
  Amazon Web Services NIT Srinagar
  Graphic Designing , AOZOI Pvt Ltd.

Professional Skills:

- Tally
- Marg
- C++
- Java
- Python
- HTML
- CSS
- Java Script
- Data Structures
- TOC
- Cloud Computing

- Microsoft
- Teaching
- US Staffing
- Networking
- DBMS
- PHP
- SQL
- Operating System
- Web Designing

Professional Education:
Senior Faculty Member & Website Administrator
NCPUL, Anantnag J&K

- Trained Student's on Web Development.
- Developed and Maintained Website.

- Developed Fee Management System for College
- Trained Student on MS Office, Tally, Internet, Marg.
- Developed and Maintained MIS System.
- Worked as Project Manager for PMKVY 4.0.
- Guided a Team of 15 Training Centers across the valley.
- Done Assessment of various projects such as PMKVY, Solar PV Installation.
- Trained Students on Python, C, C++, Operating System, and many more.
- Design Training Courses.

Website Administrator || IT Head
Protell Hire Staffing Solution. (Remote)
- Developed and Maintained website.
- Ensuring the organization's IT infrastructure is up-to-date, secure, and running smoothly, including servers, networks, and databases.
- Managing the IT budget, forecasting expenses, and ensuring spending is aligned with the organization's goals and priorities.
- Providing training and development opportunities for IT staff to ensure they have the skills and knowledge needed to perform their jobs effectively.
- Continuously evaluating and improving IT processes, systems, and procedures to increase efficiency, reduce costs, and improve service delivery.
- Working with senior management to develop and implement the organization's IT strategy, aligning IT goals with business objectives.

Computer Trainer
Firdouse Computers, Achabal Anantnag
- Trained Student's on Web Development.
- Trained Student on MS Office, Tally, Internet, Marg
- Trained Students on Python, C, C++, Operating System, and many more
- Design Training Courses.

Engineering Recruiter
X2 Logics Staffing Solutions (On-Site)
- Communicated with 20+ clients per shift via phone, email, and in person to book appointments and answer general questions.
- Handle Customer complaints, provide appropriate solutions and alternatives within the time limits and follow up to ensure resolution.
- Trouble customer issues and provide solutions.
- Managed a team of customer service representatives.
- Strong hold on computer
- Maintained and update customer account information.

Awards
- Most Punctuality Award of the year 2019 at GDC Boys Khanabal Anantnag.
- National Marathon Winner.
- AWS Certified.

- Best Employee Award at Protell Hire Staffing Solution.

Projects
- **Super Computer College Website**
  Live link ➔ www.supercomputerscollege.com

- **Al-Tayer Tour and Travels Website**
  Live link ➔ www.altayertourandtravels.com

- **Kounsarnag Tour and Travels Website**
  Live link ➔ www.kounsarnagtourandtravels.com

- **Fee Management System**
  Functional at super computer college

- Agriculture Management System using HTML, CSS, JS, PHP, MYSQL
- Online Examination System using Java
- Fingerprint Recognition System using Python
- Learning Mobile App

Social Links
LinkedIn: linkedin.com/in/junaid-bhat-b83811169
Github: Github.com/Junaidmanzoorbhat

Publications
- Python Programming